1. Call to Order
I hereby call this meeting to order. Trustees may participate remotely by telephone or video conference as permitted by Minnesota Statutes, section 13D.015. I am present at the meeting location. We will now take a roll call to establish that a quorum of Trustees is present.

2. Approval of Minutes
   a. pp. 3-7 Minutes of Board Meeting – January 18, 2023 [Action]
   b. pp. 9-10 Minutes of Special Board Meeting – February 21, 2023 [Action]

3. Old Business

4. New Business
   a. Audit Committee Report – Joel Stencel
   c. Board training opportunities [Information] – Jay Stoffel

5. Legislative Update

6. Reports
   a. Trustee comments, questions [Information]
   b. Report from Executive Director [Information] – Jay Stoffel (Election)
   c. Report from President [Information] – President Zins
   d. p. 26 Financial update [Information] – Jay Stoffel,
   e. pp. 28-29 Operational update [Information] – Tim Maurer
   g. Closed Report from Chief Information Security Officer [Information] – David Anderson
      Session

7. Public Comments

8. Dates of Next Meetings:

<table>
<thead>
<tr>
<th>Board Meetings (9:30 am in Room 117 unless noted)</th>
<th>Audit Committee Meetings (9:30 am in Room 414)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Wednesday, April 12, 2023</td>
<td>(no meeting in April)</td>
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<tr>
<td>Wednesday, May 10, 2023</td>
<td>(no meeting in May)</td>
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<tr>
<td>Wednesday, June 14, 2023</td>
<td>Tuesday, June 13, 2023</td>
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</table>

9. Adjourn

Board members may participate by telephone or virtually pursuant to Minn. Stat., § 13D.015. The board allows public comments at the conclusion of the agenda. Stakeholder groups wishing to speak at the board meeting shall designate a spokesperson. Persons wishing to speak during the public comment period shall first state their name and whom they represent and should limit their comments to three (3) minutes. All comments should be confined to matters under the board’s jurisdiction and authority and should be relevant to the agenda before the board. Speakers should present their comments to the Chair in a helpful and appropriate manner and may not engage in personal attacks. The Board reserves the right to determine what issues come before the board at any given time and to dismiss any speaker that engages in unproductive or hostile conduct.
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MINNESOTA TEACHERS RETIREMENT ASSOCIATION
MINUTES OF THE SPECIAL MEETING OF THE BOARD OF TRUSTEES
JANUARY 18, 2023
HYBRID MEETING HELD VIA WEBEX AND IN ROOM 117
(PURSUANT TO MN STATUTES, SECTION 13D.015)

1. Call to Order
Board President Martha Lee Zins called the meeting to order at 9:30 a.m. Roll was taken. Those attending in addition to Zins were:

Trustees: Denise Anderson, Kevin Lindstrom, Luke Olson, Julie Reno, Rena Schlottach-Ratcliff, Joel Stencel, and Wendy Drugge Wuensch

TRA Staff: Staff attending the meeting in person were Rachel Barth, Carol Diedrich, Tim Maurer, Maria Steele and Jay Stoffel. Staff attending remotely via WebEx were: David Anderson, Kaci Beall, Zaira Blackburn, Chad Borsheim, Lisa Carlson, Kathleen Dalzell, Patricia Frias, Patrick Grandahl, Sharon Grundtner, Joel Hohenstein, Andrea Johnson, Justin Johnson, Carl Loewecke, Dominic Matern, Seth McDowell, Leslie Nagel, Eric Nitardy, Lori Olsen, Lynn Paatalo, Sonja Parr-Baker, Katie Penrod, Alvena Richburg, Dan Ristow, Mark Roemhild, Mariah Smith, Stephanie Summerville, Tony To, Stephanie Tonihka, Cole White and Clinton Zahnow

Legal Representative: Kathleen Reitz

President Zins noted that without objection the board would take up agenda items as follows and noted that items not covered today will be moved to the March 8, 2023 meeting agenda. There was no objection.

2a – Approval of the minutes from the November 10, 2022 Board meeting
2b – Approval of the minutes from the December 12, 2022 Board meeting
4j – Election Update
4c – Actuarial Valuation Results 7/1/2022
4f – Legislative Agenda
4a – Audit Committee Report
4d – ACFR Review
4h – Mid-Year Budget Update
4i – Limited Medical Assistance Trust
4b – Introduction – Jill Schurtz SBI CEO/CIO
4e – Legislative Audit Report
4g – Board Self-Evaluation

Zins noted that public comments would not be allowed today due to the large number of meeting participants. Over 500 individuals had logged in to the virtual meeting.
2a. Approval of Minutes of Board meeting on November 10, 2022
Stencel moved, seconded by Olson to approve the November 10, 2022 meeting minutes. The motion passed unanimously.

2b. Approval of Minutes of the Special Board meeting on December 12, 2022
Drugge Wuensch moved, seconded by Olson to approve the December 12 meeting minutes. The motion passed unanimously.

Trustee Schlottach-Ratcliff joined the meeting at 9:43 a.m.

Trustee Lindstrom joined the meeting at 9:55 a.m.

4j. Board of Trustees Election 2023
Steele provided an update on the board of trustee election process. Steele noted that there are six candidates. Steele provided a list of important dates for the election process.

4c. Actuarial Valuation Results 7/1/2022
Banister and Mobley reviewed the July 1, 2022 actuarial valuation results. They also reviewed the new Actuarial Standards of Practice (ASOPs) and the Governmental Accounting Standards Board 67 reports.

A break was taken from 10:41 a.m. to 10:48 a.m.

4f. Legislative Agenda
Stoffel, Maurer and Barth provided information related to a potential legislative agenda for 2023. Stoffel reviewed the topics discussed by the board during board meeting in August through December. Barth reviewed policy considerations regarding benefit improvement ideas. Maurer reviewed statistical information regarding active members and retirees.

A recess was called for from 12:30 p.m. to 12:50 p.m. to allow for lunch.

Anderson moved, seconded by Olson to move the investment return assumption out of statute and into the LCPR Actuarial Standards, and to approve the revised statutory employment qualifications for the Executive Director. The motion passed unanimously.

Discussion continued regarding the legislative agenda.

Lindstrom moved, seconded by Reno to set a legislative agenda to include:
- provide retirees with a one-time 2.5% compounded post-retirement adjustment on January 1, 2024, then revert back to 1.2% on January 1, 2025, and that the increase to the post-retirement adjustment be funded with one-time funding from the State;
for Tier II members, provide full, unreduced pension benefits for members who are at least age 60 and have at least 30 years of service credit, funded by the State with one-time funding or contribution rate increases

- any contribution rate increase would be borne twenty-five percent by the employees and seventy-five percent by the employers;
- the State will provide the necessary funding to the employer units for the higher employer contribution rates.
- actuarial assumption changes would include a reduction of the investment return assumption from 7.5% to 7.0%, and an extension of the amortization period for the unfunded liability from June 30, 2048, to June 30, 2053.

The motion passed on a vote of five to three (Anderson, Schlottach-Ratcliff and Stencel voting no).

The Board agreed to hold a special board meeting on February 21, 2023 at 8:00 a.m. for the purpose of discussing a legislative update.

A break was taken from 2:53 p.m. to 3:00 p.m.

4a. Audit Committee Update
Stencel noted the reports received by the committee from staff and reviewed the proposed changes to the TRA Audit Committee Charter.

Stencel moved, seconded by Olson to approve the TRA Audit Committee Charter as presented. The motion passed unanimously.

4d. ACFR Review
Steele reviewed various sections of the FY2022 Annual Comprehensive Financial Report (ACFR). Steele noted that for the first time TRA has published a Popular Annual Financial Report, a simplified version of the ACFR. Steele noted that TRA received a Certificate of Achievement for Excellence in Financial Reporting from the Government Finance Officers Association for its fiscal year 2021 ACFR.

4h. Mid-Year Budget Update
Steele reviewed the information in the Board packet related to the FY2023 quarterly budget update. No adjustments or additional budget authority is anticipated for the remainder of the fiscal year.

4i. Limited Medical Assistance Trust
Maurer reviewed information showing the distributions from the Limited Medical Assistance Fund for calendar year 2022.
4b. Introduction – Jill Schurtz SBI CEO/CIO
This item was carried over to a future Board meeting.

4e. Legislative Audit Report
This item was carried over to a future Board meeting.

4g. Board Self-Evaluation
This item was carried over to a future Board meeting.

5. Legislative Update
Barth provided an update on the current status of members assigned to the Legislative Commission on Pensions and Retirement.

6a. Report from Executive Director
Stoffel reviewed a memo summarizing recent actions by the Investment Advisory Council and the State Board of Investment.

6c. Report from President
Zins reminded the trustees to be sure to complete their economic interest statements.

6c. Financial Update
Stoffel reviewed the TRA dashboard included in the packet.

6d. Operational Update
Maurer reviewed the November and December 2022 issues of the Inside TRAack.

6e. Assistant Attorney General Update
Reitz noted that there was nothing to report at this time.

7. Trustees: Comments, Questions
Olson noted he received an email from a member about how much they appreciated the help they received from the staff person they spoke to in TRA’s call center.

Lindstrom noted that if we are not going to allow public comments, we need to announce that earlier. Zins responded that it was announced at the very beginning of the board meeting and the same is stated on the meeting agenda.

Drugge Wuensch noted there are a number of school districts using third party substitute teacher services and that the teachers are not getting TRA service credit for the time worked. Staff noted that is a current practice and federal regulation makes those individuals ineligible for TRA
membership because they are employees of a private company, or they are treated as independent contractors.

8. Dates of Future Meetings
Zins announced the dates of upcoming Board and Audit Committee meetings.

9. Adjourn
Reno moved, seconded by Olson, to adjourn the meeting at 3:41 p.m. A roll call vote was taken. The motion passed unanimously.

Attest:

_____________________________________
J. Michael Stoffel
Executive Director

_____________________________________
Martha Lee Zins
President
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1. **Call to Order**

   Board President Martha Lee Zins called the meeting to order at 8:00 a.m. Roll was taken. Those in attendance in addition to Zins were:

   **Trustees:** Denise Anderson, Thomas Carr, Kevin Lindstrom, Luke Olson, Julie Reno, Joel Stencel, and Wendy Drugge Wuensch.

   **TRA Staff:** Staff attending the meeting in person were Rachel Barth, Holly Dayton, Carol Diedrich, Eric Nitardy, Maria Steele, and Jay Stoffel. Staff attending remotely via WebEx were: David Anderson, Joel Hohenstein, Tim Maurer, Leslie Nagel, Sonja Parr-Baker, Dan Ristow and Cole White.

   **Legal Representative:** Kathleen Reitz attended remotely via WebEx.

   President Zins introduced Thomas Carr as the person delegated to represent MMB Commissioner Schowalter on the TRA Board.

   The meeting packet noted and President Zins announced at the beginning of the special meeting that there will be no public comment at this meeting.

2. **Legislative Update**

   Stoffel reviewed the provisions and the financing of the legislative agenda previously approved by the Board. Barth, Dayton, and Maurer reviewed comments and concerns expressed by legislators during individual meetings with them, and answered questions from Board members.

   *A short break was taken. Following the break all trustees were present.*

   It was moved by Olson and seconded by Drugge Wuensch to adjust the legislative proposal to include discussions of changing the normal retirement age. The motion passed on a vote of four to three, with one abstention (Anderson, Lindstrom and Stencel voting no, Carr abstained.)

3. **Dates of Future Meetings**

   President Zins announced the dates of upcoming Board and Audit Committee meetings.
4. **Adjourn**

Trustee Stencel made a motion, seconded by trustee Drugge Wuensch to adjourn the meeting at 10:23 a.m. A roll call vote was taken. The motion passed unanimously.

Attest:

_____________________________________
J. Michael Stoffel  
Executive Director

_____________________________________
Martha Lee Zins  
President
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State Board of Investment Selects Jill Schurtz as Next Executive Director and Chief Investment Officer

The Board Thanks Mansco Perry III for His Many Years of Successful State Service

August 24, 2022

[ST. PAUL, MN] – The Minnesota State Board of Investment voted today to select Jill Schurtz to serve as the board’s Executive Director and Chief Investment Officer. The board, which oversees over $120 billion in state pension and other funds, is comprised of Governor Tim Walz, State Auditor Julie Blaha, Secretary of State of Steve Simon, and Attorney General Keith Ellison.

The board’s decision comes after Mansco Perry III announced his intention to retire from the position later this year. Perry has led the SBI since 2013, and has overseen extraordinary gains for the benefit of thousands of Minnesota employees and retirees. The board thanked Perry for his many years of leadership and service to the state.

Schurtz has served as the Chief Investment Officer and Executive Director of the St. Paul Teachers’ Retirement Fund Association since 2014. In that role, she is responsible for the fund’s $1.2 billion investment program and the administration of $120 million of annual pension benefits. She was previously the CEO of Robeco-Sage, an asset management firm. Schurtz is a graduate of the United States Military Academy, West Point, and she served seven years in the United States Army, where she attained the rank of Captain. Following her military service, she received her law degree from Columbia Law School.

The board selected Schurtz after she was recommended by a search committee chaired by Gary Martin, Chief Investment Officer at Macalester College. The search committee included representatives of the state’s three largest pension funds, the State Board of Investment members, and the board’s Investment Advisory Council. The search committee worked with Korn Ferry—a well-regarded search firm—to conduct a national search and vet candidates. After conducting an interview with Schurtz, the board offered her the position of Executive Director and Chief Investment Officer. The board also authorized the search committee to finalize the terms and conditions of Schurtz’s employment.
Objectives and Scope

Objectives:
- Express an opinion as to whether TRA’s financial statements, including note disclosures, present fairly, in all material respects with generally accepted accounting principles.

Scope:
- Fiscal Year 2022
Report on the Audit of the Financial Statements

Opinion

We have audited the accompanying financial statements of the Teachers Retirement Association of Minnesota (TRA) which included the Statement of Fiduciary Net Position as of June 30, 2022, the related Statement of Changes in Fiduciary Net Position, and Notes to the Financial Statements, as listed in the Financial Section of the Table of Contents.

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of the Teachers Retirement Association of Minnesota as of June 30, 2022, and the changes in financial position for the fiscal year then ended in conformity with accounting principles generally accepted in the United States of America.

Basis for Opinion

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States of America. Our responsibilities under those standards are further described in the Auditor’s Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of TRA and to meet our ethical responsibilities, in accordance with the relevant ethical requirements relating to our audits. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.
Audit Areas

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- Short-Term Investments
- Investments (at Fair Value)
- Securities Lending Collateral

Statement of Changes in Fiduciary Net Position
- Contributions
- Net Investment Decrease
- Retirement Benefits Paid
Required Supplementary Information

- Limited audit procedures performed
- We do not express an opinion on this information
No internal control weaknesses

No instances of noncompliance
Questions?

Jordan.Bjonfald@state.mn.us
www.auditor.leg.state.mn.us
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Date: February 24, 2023
To: Board of Trustees
From: Jay Stoffel, Executive Director
RE: Board Meeting Calendar, Fiscal Year 2024

To assist the Board in setting meeting dates during FY2024, the staff proposes the following:

<table>
<thead>
<tr>
<th>Date</th>
<th>Meeting, Event</th>
<th>Location</th>
</tr>
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<tbody>
<tr>
<td>July 16-19, 2023</td>
<td>NCTR Trustee Workshop</td>
<td>Williamsburg, VA</td>
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<tr>
<td>August 5-9, 2023</td>
<td>NASRA Annual Conference</td>
<td>Broomfield, CO</td>
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<tr>
<td>August 15, 2023</td>
<td>Audit Committee meeting</td>
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<tr>
<td>August 16, 2023</td>
<td>Board Retreat – All Day</td>
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<tr>
<td>September 13, 2023</td>
<td>Board meeting</td>
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<tr>
<td>October 7-10, 2023</td>
<td>NCTR Annual Conference</td>
<td>La Jolla, CA</td>
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<td>November 7, 2023</td>
<td>Audit Committee meeting</td>
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<tr>
<td>November 8, 2023</td>
<td>Board meeting</td>
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<td>January 10, 2024</td>
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<tr>
<td>March 12, 2024</td>
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<td>April 10, 2024</td>
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<tr>
<td>May 8, 2024</td>
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<td>June 2024 date TBD</td>
<td>NCTR System Directors meeting</td>
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<td>June 11, 2024</td>
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<td>Board meeting</td>
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The traditional TRA Board/Committee meeting dates are the 2nd Tuesday/Wednesday of the month.
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Fiscal Year 2024

EXHIBIT 4B-2
ONLINE CHATS HANDLED

86% answered an exit survey on their myTRA portal saying they found it easy to find information on the TRA website.

TRAVIDEO VIEWERSHIP

Most viewed videos
- Applying for Benefits: 3,454 Views
- Six Plan Options From TRA: 3,418 Views
- TRA 101: 1,854 Views
- Creating an Estimate: 1,647 Views
- Steps to Retire: 1,363 Views

Total YouTube Views: 22,147

WEBEX APPOINTMENTS

TOTAL ASSETS
6/30/2022
$25.6 B

ASSETS (UNAUDITED)
02/28/2023
$25.6 B

INFLATION BY MONTH

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<thead>
<tr>
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<td>Dec.</td>
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INFLATION (CPI-W)

Actual inflation since Dec. 2021: 0.864
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Nominations for Achievement Awards now being accepted

Beginning Wednesday, Jan. 4 through end of the work day Friday, Jan. 27, nominations for the second round of achievement awards for fiscal year 2023 will be accepted. According to policy, TRA is on a cycle of calling for nominations twice each year. The eligibility and issuance procedures for achievement awards are outlined in collective bargaining agreements and plans, by TRA policy and by guidelines from MMB.

The Achievement Award policy has been updated and is posted in SharePoint under Policy and Procedures / Human Resource Policies.

- All awards will be awarded based on contract language for the specific bargaining unit.
- Any manager, supervisor, or co-worker may nominate an individual for an award.
- Nominations are to be submitted to Tim Maurer using the nomination form on SharePoint. Paper forms will not be accepted.
- An employee may receive only one individual award per fiscal year but may receive an individual and a team award in the same year.
- Nominations are accepted year-round but an official call for nominations will occur twice a year.

All nominations must be submitted using the electronic form. You may access the form on SharePoint by going to 'Online Forms.' There you will find 'Achievement Award Nomination.' Click that and select 'new item.' Complete the form and save it to complete the process.

A few notes about completing the form:

- When filling in nominee names, it might be easiest to click on the address book icon, enter a name in the 'Find' field and do a search. Use 'Add' at the bottom to add a name.
- To submit a group of names, repeat the step above as many times as necessary.
- Supervisor field is required. If left blank, the form will not be processed.
- If you wish to nominate a group and there are different supervisors for individuals in the group, you will have to submit separate forms by supervisor name. You may want to make a note in the description field that you are submitting multiple forms for the group. If all individuals in the group report to the same supervisor, only one form is needed.
- The 'Submitted By' field will be filled in automatically.

On the MOVE

Clinton Zahnow

TRA welcomes Clinton Zahnow as the new Data Integrity Supervisor. Clinton started his role on Wednesday, Jan. 11. Clinton comes to TRA from the Minnesota Department of Corrections as Accounting Supervisor. Clinton has several years of experience with leadership, policy aligning, payroll, and more. Welcome Clinton!

We hope everyone has a great new year!
Holly Dayton

TRA welcomes Holly Dayton as the new Legislative Liaison. Holly started her role Wednesday, Jan. 18. Holly comes to TRA from the Minnesota State Retirement System in the Legislative Liaison role and has many years of experience working at and with the legislature. Welcome Holly!

Katherine Delsing

TRA welcomes Katherine Delsing as the new Administrative Support Supervisor. Kathy started her role Wednesday, Feb. 8. Kathy comes to TRA from the Minnesota Board of Law Examiners with extensive administrative experience. Kathy has several years of experience with office leadership, customer service, organization, and Board meeting preparation. Welcome Katherine!

Austin Fallah

TRA welcomes Austin Fallah as the new Internal Auditor. Austin started his role Wednesday, Feb. 1. Austin comes to TRA from Scholarship America as a General Accountant with an extensive education, holding Masters in Business Administration-Finance, Software Systems, and Public Administration. Welcome Austin!

YOUR VOICE MATTERS!

Remember to complete Engagement and Inclusion Survey by FEB. 22

MB is conducting another Engagement and Inclusion Survey for employees of all state agencies.

This survey is an opportunity for staff to tell TRA what is done well and what can be improved. Staff have received an email with a link to complete the survey. Please note that employees that started at TRA after Dec. 31, 2022 may not have received an email due to the timing of your hire. Please take 15 minutes to complete the survey by Feb. 22.

The results of the survey will help inform leadership about your experience, drive TRA action plans to ensure the needs of all employees are met and help TRA provide a great place to work.

TRA wants a fair and accurate pulse of our workplace. That is why staff participation and feedback shared in the survey is private and identifying information is removed by the survey administrator at MMB. Survey results are anticipated to be released to agencies by the end of summer and result information will be shared with staff after it has been reviewed and compiled.

During the survey, you will be asked to select the work division or team that best represents the work that you do. This selection will assist leadership in developing division-specific engagement and inclusion action sub-plans, as needed. The four options will be as follows:

- Management Team (All TRA managers and supervisors)
- Information Technology/Information Security Divisions
- Pension Administration Division (Member Services/Benefits/Communication & Outreach)
- Finance/Internal Audit/Legal & Legislative/HR Divisions

Remember to complete Engagement and Inclusion Survey by FEB. 22